

## Minutes of RGF Green Port Growth Programme Board Meeting

5.00pm, Wednesday 8 February, 2017

**Present:** Scott Yates (SY) Chair, Alan Menzies (AM), David Richards (DR), David West (DW), Katy Swaby (KS), Mark Jones (MJ).

**In attendance:** Claire Watts (CW) (for Sarah Clark), Stacey Middlewood (SM) minutes, Felicity Clayton (FC) Observer.

*NB Some sections of these minutes have been removed due to commercial sensitivity.*

1	Apologies	Action
1.1	Apologies were received from Tim Rix (TR), Paul Bell (PB), Sarah Clark (SC) and Eleanor Carter (EC). Simon Brett (SB) announced his last attendance at the December meeting but that a replacement ABP representative would be sought. To date no ABP representative secured.	
1.3	As no quorum had been formed for this meeting any decisions made would need Tim Rix approval, which SC will ascertain after the meeting.	SC
2	Minutes of the previous meeting and matters arising	
2.1	The minutes were agreed as a true and accurate record of the meeting. All action points had been delivered or are on the agenda for this meeting.	
2.2	CW reported that SC was continuing to work closely with strand leads on an ongoing basis to ensure that the maximum defrayment and commitment of expenditure is secured before the end of year 5 delivery.	
3	Declarations of interest	
4	Investment update	
4.1	MJ commented that there are a number of serious investment enquiries at various stages of progression.	
6	Employment & Skills LLLTP extension request	
6.1	<p>MJ gave a brief overview of the success of the project so far. All board members were in support of this project extension.</p> <p><b>Decision:</b> Extension approved</p> <p><b>Action:</b> SC to feedback to strand lead.</p>	SC
7	Strand update report highlights, recommendations and Programme	

<b>Performance Update</b>		
7.1	CW reported that there was good progress being made across all the strands and highlighted the Energy Works event on 23 <sup>rd</sup> February.	
7.2	<p>There was a discussion about the proposed Inward Investment future exhibitions. The board noted that the past exhibitions had been a great success and therefore fully supported this continued activity. AM confirmed this activity is about GPH being visible.</p> <p>KS enquired as to whether the branding would be 'Green Port Hull'. SY and AM confirmed that it would be and would sit alongside the 'Humber Renewables' brand as it did at previous events.</p> <p><b>Decision:</b> Future Exhibition programme as detailed in strand report approved.</p> <p><b>Action:</b> SC to feedback to strand lead.</p>	SC
7.3	CW noted that the Business Grants strand have a number of projects in the pipeline. CW also reported that the Year 6 Delivery Plans may be presented at the March 17 board meeting.	
7.4	It is also anticipated that there may be a number of Green Shoots project requests submitted to the board within the next few months.	
7.5	CW reminded the board that all discussions within the board meetings are confidential. Feedback to external parties must continue to be through the agreed formal routes or as per action points agreed during each meeting.	<b>All to Note</b>
<b>8</b>	<b>DCLG/BEIS Update</b>	
8.1	There was no DCLG/BEIS update in EC's absence.	
<b>9</b>	<b>AOB</b>	
9.1	AM updated the board regarding the planning permission submission (mid-February) of the ERGO centre.	
9.2	DR reported that the review of the RDI strand concentrating on the distance travelled and the outputs achieved would be progressed significantly during the coming weeks. He would be incorporating any changes into the Year 6 Planning and wanted to alert the board to the potential for a change in how the future work of the strand is delivered.	
9.4	MJ reported that the first young 'looked after' people have started to receive support through the Skills and Employment strand. The board expressed the importance of this type of work. CW suggested the measurement of the 'social value' of the programme. MJ confirmed that at the end of the GPGP programme these are the type of legacy stories that will need to be promoted. AM concluded that both councils have 'corporate parenting' agendas and are committed to making this type of activity work ensuring work placements can be secured.	

9.5	CW reported that both the WiME and Pathways projects have been entered into the Hull Daily Mail Renewables Awards, the awards event will be held 9 March 2017.	
9.6	CW circulated hard copies of the latest PR coverage of the Blade installation. AM noted that the press coverage of the Blade had been impressive. SY and KW noted that the GPH branding of the Blade had not been apparent, CW reported that it was there, but subtle.	
	Meeting closed at 5.40pm	
	<b>Date and time of next meeting:</b> 5pm, Wednesday 8 March 2017, Room 1 County Hall, Beverley.	