

Minutes of Greenport Growth Programme Board

17.00 25 July 2012

Present: Richard Brough (RB) Alan Menzies (AM), Mark Jones (MJo), Bill Walker (BW), Matt Jukes (MJu)

In attendance:, Doug Kendall (DK),

		Action
1.	Apologies	
1.1	Apologies had been received from Tim Rix, Richard Brough was his delegated replacement, The members of the board accepted that RB could chair the meeting in TR absence	
2.	Minutes of last meeting	
2.1	The minutes were approved as a correct record.	
3.	Matters arising from the minutes	
3.1	<p>MJu reported that the planning had been approved by Department for Energy and Climate Change and DCLG. The only remaining items were sections of the 106 Agreement with HCC.</p> <p>MJu also confirmed that his delegated deputy will be Mike Sellers</p> <p>MJ reported he hoped this would be resolved in approximately 10 days.</p>	
4.	Management Submission to BIS	
4.1	<p>A report was tabled on the opportunity there is to apply to BIS to cover the management costs that are currently being incurred by the two local authorities. The report outlined the total cost for the programme.</p> <p>AM said that any money received had to be ring fenced for the period of the programme.</p> <p>The board gave approval that an application should be made through DCLG Warrington for the total management costs for the programme.</p> <p>The Board also approved delegated power to the Programme Team to negotiate a final figure should the bid be successful.</p>	<p>D.E.K D.G. C.W to pull together a bid to DCLG</p>
5	Quarterly report (North Bank Partnership)	
5.1	The report was accepted by the Board and it was agreed that the minutes for the Board meetings should go direct to the North Bank partnership each month.	DEK to send minutes to D. Gray for circulation

6	Inward Investment business Plan	
6.1	<p>The joint Inward Investment and Chamber's Business Plans were presented to the board and were approved with conditions.</p> <p>The conditions were.</p> <ol style="list-style-type: none"> 1 A detailed programme of action for the next 3 months 2 A fully detailed costing for all the action for the next 3 months. 	HS, PW To provide to DK a detailed programme and costing as soon as possible
7	Programme up date.	
	A brief update on all the strands was presented by DK.	
7.1	Year one delivery plan DCLG have told us we should have a decision by the end of this week on the year one delivery plan.	
7.2	Legal agreements HCC and ERYC are having a final meeting on the partnership and SLA agreement on the 30 th July and this should finalise the agreements.	
7.3	Skills The skills apprentices strand and the up skilling strand are already getting a lot of enquiries and interviewing of companies has already started.	
7.4	Business Support A Pilot scheme of company audits is due to commence in early August and with a tender response by the 03 th July and a provisional start date for the pilot of the 13 th August 2012.	
7.5	Business Grants There has been a high level of interest in the business grant project from a wide range of companies.	
8	<u>AOB</u>	
8.1	MJ There are several RGF3 Humber bids to BIS covering crewing and work boats and the development of the Paull site. DECC have been in touch regarding the latter.	
8.2	<p>A report on the Paull site on the enabling and master plan and the work done to date is to be brought to the next meeting of the board.</p> <p>RB asked that any communications or press releases could be circulated to the North Bank Partnership and the LEP to make sure a consistent image and messages is made public.</p>	
9	<u>Date and time of next meeting</u> 17.00 Wed 22 th August 2012, County Hall, Beverley. Please note the August meeting is to be confirmed.	