

**Minutes of Greenport Growth Programme Board
Record of decisions – September 2014**

Note, as there was an Inward Investment Trade Mission, the meeting was cancelled but decisions needed undertaken through electronic distribution.

Board Members: Tim Rix (TR), Bill Walker (BW), Alan Menzies (AM), Mark Jones (MJ), Simon Brett (SB)

1.	<u>Programme Plan - update</u>	
1.1	As part of the ongoing liaison with DCLG, the Programme Team are reviewing the feedback from BIS/DCLG to incorporate pertinent points into the final version of the plan. It is anticipated that this will be available for the October Board meeting. Additionally, a contract variation request is being drafted to re-profile the agreed expenditure and outputs over the remaining programme term reflecting the changes in delivery expectations.	
2.	<u>Strand Update Report</u>	
2.1	The update was distributed for review. SC highlighted 2 key areas requiring Board approval as follows:	
2.2	<p>Green Port Growth Exhibitions – an update was provided on the planned attendance and representation at 2015 conferences and exhibitions. The proposal is to attend a planned schedule of events:</p> <ul style="list-style-type: none"> EWEA Offshore, Copenhagen All Energy, Glasgow Global Offshore Wind, London Renewables UK, Liverpool EWEA, Paris <p>The programme will support North and South Bank businesses in keeping with the reciprocal agreement, with potential subsidies available from the Green Port Growth Programme for eligible participants.</p> <p>Decision: Board members approved the planned activity, subject to a follow up report being provided following each event.</p> <p>Action: HS to provide feedback to Board at next practical Board meeting following each event.</p>	HS
2.3	<p>Employment and Skills strand - As part of ongoing discussions and in response to emerging needs analysis, the programme is considering additional targeted frameworks to meets the wider local needs. It is proposed to add 3 new frameworks as follows:</p> <ul style="list-style-type: none"> Advanced Level Apprenticeship in the Power Sector 	

	<p>Advanced Level Apprenticeship in Warehousing and Storage Advanced Level Apprenticeship in Logistic Operations</p> <p>Further schemes, such as those supporting elements of the Construction sector, are also being investigated. A further report will be provided to Board in due course and it is anticipated that additional apprenticeship frameworks will be proposed as the programme develops.</p> <p>Decision- the Board agreed to support expansion of the framework to include the additional schemes.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Skills team to launch the agreed frameworks • To provide a further update on additional frameworks (by November Board) 	<p>BF BF</p>
3	<u>Business Support Grants</u>	
3.1	A number of grant applications have been circulated for electronic decisions.	
4	<u>AOB</u>	
4.1	<p>It was noted that the proposed date for the November Board will need changing. The programme team will identify a new date and also review the Christmas and New Year schedule.</p> <p>Action – revise Board meeting schedule for November, December and January.</p>	<p>SC</p>
	<p>Date and time of next meeting: 5pm, 8th October 2014, Room 1, County Hall, Beverley.</p>	