

Minutes of RGF Green Port Growth Programme Board Meeting

5.00pm, Wednesday 11th January 2017

Present: Tim Rix (TR) Chair, Alan Menzies (AM), David Richards (DR), Paul Bell (PB) David West (DW), Katy Swaby (KS), Scott Yates (SY) Deb Gray (DG), Simon Brett (SB).

In attendance: Eleanor Carter (EC) DCLG, Sarah Clark (SC), Stacey Middlewood (SM) minutes, Adelle Brewitt and Jo Clememson Observers.

In attendance for agenda item 5 and 6 respectively: Professor Amar Ramudhin University of Hull; Dr Giles Davidson University of Hull.

NB Some sections of these minutes have been removed due to commercial sensitivity.

1	Apologies	Action
1.1	Apologies were received from Mark Jones (MJ), Deb Gray in attendance to represent Hull City Council.	
2	Minutes of the previous meeting and matters arising	
2.1	<p>The minutes were agreed as a true and accurate record of the meeting. All action points had been delivered or are on the agenda for this meeting.</p> <p>TR welcomed board members to the Siemens Blade factory acknowledging the great achievement over the last four years from inception to delivery of the investment at Alexandra Dock.</p>	
3	Declarations of interest	
3.1	TR declared an interest in agenda item 8, DW declared an interest in agenda item 5 and DR declared an interest in agenda items 5 and 6.	
4	Investment update – Siemens and ABP, update on other potential investments	
4.1	SB confirmed that the Siemens site was approaching final inspection and completion and the site will be officially handed over to Siemens towards the end of January. The first Hull factory made blades sailed out of Alexandra Dock during the first week of January on A2Sea’s Sea Challenger jack up vessel.	
4.5	SB spoke of a newly appointed Heritage Officer who will support the development of the listing buildings on Alexandra Dock with the intention the buildings could become a visitor centre and a meeting venue. The buildings have been sensitively restored and will require a full internal refit in order to receive members of the public.	
4.6	SB reported that he would be moving on within ABP to focus on other areas and would therefore be withdrawing his involvement from the GPGP Board. ABPs David Morris and Gareth Russell will be taking Humber activity forward and who may provide the next ABP representative to replace Simon on the board.	

<p>4.7</p> <p>4.8</p> <p>4.9</p>	<p>TR on behalf of the board thanked ABP and congratulated them on their achievement to deliver such an important project, ahead of time and under budget. He noted the Siemens experience both internally and externally had been enjoyed by many and told a really positive story about the Hull and East Riding area and its people.</p> <p>The board acknowledged and thanked SB for his contribution to the work of the GPGP board over the last few years.</p> <p>TR commented on the City of Culture activities impacting upon the hotels and visitor accommodation facilities in the area given the international recognition Hull was now receiving particularly as a result of the Blade Installation in Queen Victoria Square. AM noted that accommodation in and around the Beverley area was reported to be full with the recent New Year activities launching the City of Culture Made in Hull Season. TR hoped that such services were adequate to meet the visitor demands over the coming year.</p>	
<p>5</p>	<p>Green Port Socio-Economic Environmental Impact Study update</p>	
<p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p> <p>5.7</p> <p>5.8</p>	<p>Prof. Amar Ramudhin gave an overview of the progress made since its inception of the Green Port Impact Study.</p> <p>The main objective of the work is to assess the impact of the major investments by Siemens, ABP and others including Spencer Group into this newly emerging local industry.</p> <p>The high level 3 year scoping document was approved in February 2016. Year 1 establish the baseline development. Year 2 refinement of the baseline. Year 3 feedback and evaluation.</p> <p>The steering committee meet monthly and drive the project forward. The advisory board meet quarterly. There is a good mix of Officers from the Programme working on the project providing various areas of expertise throughout the process.</p> <p>There are approximately 1000 indicators in the environment, economy and social areas which will be used to measure the impact over the 3 years. Siemens financial investment has been assessed against a model to identify the multiplier effect, early indications suggest 1:1.6 which at this early stage is a more than an excellent return.</p> <p>All of the findings are to be published on a public website which is currently in draft form. It is yet to be determined which information will be password protected and which will be open to public view. Affects will be mapped over a period of time using an agreed baseline established in 2014 and comparators to similar economies abroad are also being drawn.</p> <p>Various surveys have been conducted including with Siemens staff, residents from Victoria Dock and surrounding areas aswell as local businesses and feedback has been in the main very positive. Many more surveys will follow.</p> <p>Moving forwards there will be a review of the work with evaluations drawn and</p>	

8.1.3	<p>engaged within the renewables sector supply chain.</p> <p>Decision: Approved</p> <p>Action: SC to feedback both decisions to the Business Support strand</p> <p>Humber Rewind – The board were supportive of this project and approved it as long as it did not create displacement.</p> <p>Decision: Approved, subject to evidence that no local displacement would occur.</p> <p>Action: SC to request confirmation of no local displacement from Humber rewind via the Business Support strand.</p>	SC
8.2	<p><u>Discussion paper – issues around the supply of a local work force</u></p> <p>Boston Energy – this was a discussion paper only, and was brought to the Board to highlight the apparent shortage of a suitable skilled and experienced local work force for wind turbine technicians and to raise the debate as to what GPGP can and should do about issues of this nature.</p> <p>A discussion took place, KS highlighted the high skill level of ex-forces personnel. Links to aircraft personnel were also made.</p> <p>Decision: Discussion to take place outside of the GPGP board meeting to explore barriers and potential options to attract skilled people to reside in the area. A number of local SME’s currently operating in the area to be invited to share their experiences and issues, AM offered to chair the meeting.</p> <p>Action: SC to discuss with business support and Skills strand leads to identify a small working group and coordinate first meeting.</p>	SC
9	Year 5 Expenditure and Outputs – Programme Performance Update	
9.3	<p>SC confirmed that some of the internal blockages which had resulted in delays in achieving expenditure had been dealt with and would continue to be reviewed going forward. SC stated that board members of organisations delivering GPGP funded projects were still required to apply influence and pressure where needed to ensure the maximum value of expenditure is utilised from the Programme before the end of February to tie in with the final claim of Year 5 delivery.</p> <p>Additionally SC confirmed she has been working very closely with Strand leads to identify commitments secured that may not defray expenditure before the end of year 5 which will be reported to DCLG with the Claim.</p>	<p>AM, DR, MJ (All to note)</p> <p>SC</p>
10	Revised Board Terms of Reference	
10.1	Board members confirmed they accept the revised terms of reference.	
11	Strand update report highlights, recommendations and Programme Performance Update	

11.1	Board members acknowledged receipt of the reports. AM commented on the breadth and depth of the jobs created and business supported displayed on the Heap Map within the Programme Performance Update.	
12	DCLG/BEIS Update	
12.1	EC had no DCLG/BIS update.	
13	AOB	
	Meeting closed at 6.30pm	
	Date and time of next meeting: 5pm, Wednesday 8 th February 2017, Room 1 County Hall, Beverley.	