

Minutes of RGF Green Port Growth Programme Board Meeting

5.00pm, Wednesday 13th January, 2016

Present: Tim Rix (TR), Alan Menzies (AM), Bill Walker (BW), Paul Bell (PB), Mark Jones (MJ), David West (DW), Katy Swaby (KS)

In attendance: Sarah Clark (SC), Kathryn Batty (KB) minutes, Eleanor Carter (EC) DCLG, Rick Welton (RW) agenda item 5

| 1 | Apologies | Action |
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| 1.1 | Apologies received from Scott Yates and Simon Brett. | |
| 2 | Minutes of the previous meeting and matters arising | |
| 2.1 | The minutes were agreed as a true and accurate record of the meeting. | |
| 3 | Declarations of interest | |
| 3.1 | Item 7 – KS declared an interest due to her company, Enviromail, having submitted an application for the Green Shoots of Opportunity tender. | |
| 4 | Investment update – Siemens and ABP, update on other potential investments | |
| 4.1 | MJ reported that works at Alexandra Dock are on track and the Siemens' recruitment campaign is continuing. | |
| 4.2 | MJ advised on a number of other investments, including the Energy Works, reporting that the Spencer Group is now on site, the 49-mw biomass plan on QE Dock. MJ also reported that the potential to provide a virtual industry lab at the UTC is currently being investigated in conjunction with Siemens, which will provide a state of the art experience to SMEs, similar to 'the HIVE' at the University of Hull. A paper will be coming forward to a future board for consideration. | |
| 5 | Sponsorship Proposal 'Engineered' | |
| | <p>RW presented a revised proposal for sponsorship for the 'Engineered' exhibition which is taking place as part of the Amy Johnson festival in 2016. The Engineered exhibition is a two month long exhibition of creativity and engineering with associated displays and workshops in the Hull City Centre, predominantly in Zebedees Yard. It will be a ticket event with reduced fee for young people. RW highlighted the benefits of the GPGP sponsoring the exhibition. RW is seeking £40k, in addition to the £6.2k previously approved, to fund elements of the exhibition - there is also the opportunity to sponsor a 'Moth'.</p> <p>The Board discussed the proposal, agreeing that it is an excellent event and that they would be prepared to commit funds on the basis that we are able to agree specific measurable outcomes.</p> | |

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| | <p>Decision: Approved</p> <p>Action: SC to liaise with RW to agree the conditions of the funding.</p> | SC |
| 6 | RDI Strand year 4 delivery plan – update | |
| | <p>SC advised that the revised delivery plan is currently being worked up by the strand lead, with support from SC and KB. A meeting is due to be held next week with the strand to finalise the plan with a view to it being ready for the February Board meeting. BW asked to be invited to the meeting.</p> | SC |
| 7 | Green Shoots of Opportunity tender- update | |
| | <p>SC provided an update on the current status of the tender, explaining that out of the 13 responses received there were four very strong applications, however the tender exercise has been halted due to the high value of bids evaluated being over the current OJEU procurement thresholds. This has resulted in the Council being unable to progress along the original tender route any further. The plan is to re-tender in line with OJEU procurement regulations through the YorTender system.</p> <p>Action: SC to progress the tender through the OJEU procurement route.</p> | SC |
| 8 | Strand update report highlights and recommendations | |
| 8.1 | <p>SC highlighted a number of items on the strand report, including the positive response to the assessment days for the Pathways held by the Skills & Employment strand at the GPH Hub, and the success of the GPGP Networking Event organised and hosted by the Business Support strand which was very well attended. MJ stated that the event had received very positive feedback. The Supply-Chain coordinator has made contact with Energy Works and support is being provided to local contractors.</p> <p>In addition, Pauline Wade has reported that the delivery the Danish Business Desk continues with a presentation on GPH in Jutland planned for 28th/29th January 2016, with SB in attendance, and the first Denmark Cultural Workshop for Siemens took place on 6th January 2016, despite the request coming through at fairly short notice Pauline reported that the delegates found the workshop helpful.</p> <p>AM requested that an internationalisation update be provided by PW to a future board meeting.</p> <p>Action: SC to request PW attendance at the February or March board meeting.</p> <p>Discussions are ongoing about how the Business Grants allocation will be spent.</p> <p>DW queried the effectiveness of the current marketing and publicity of the GPGP and requested that he speak to the strands to investigate further. SC advised that Helen Stinson has overall responsibility for the marketing of the Programme</p> | SC |

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| | and would arrange a meeting. MJ reported that he and SC had delivered a joint presentation to a number of potential investors earlier in the month which had been well received. | |
| 9 | DCLG/BIS Update | |
| | No updates | |
| 10 | AOB | |
| | None | |
| | Meeting closed at 6.15pm | |
| | Date and time of next meeting: 5pm, Wednesday 10 th February 2016, Room 1, County Hall, Beverley. | |