

Minutes of RGF Green Port Growth Programme Board Meeting

4.45pm, Wednesday 13th May, 2015

Present: Tim Rix (TR), Alan Menzies (AM), Bill Walker (BW), Mark Jones (MJ), Simon Brett (SB)

In attendance: Sarah Clark (SC), Kathryn Batty (KB) Minutes

1.	Apologies	Action
1.1	Apologies received from Paul Bell, Marie Clayton (DCLG) and Michael Romagnoli (BIS)	
2.	Minutes of the previous meeting and matters arising	
2.1	The minutes were agreed as a true and accurate record of the meeting.	
3.	Declarations of interest	
3.1	None declared.	
4.	Siemens and ABP investment – progress update	
4.1	The extended plans for Siemens are to be submitted for planning consent on 3 rd June, 2015. Discussions continuing with other potential investors for the Paull site.	
	Prospective new Board members	
	<p>Following the application process held earlier in the year the top 5 applicants met with the Board individually. As a result the Board selected the top 3 who were invited to sit on the Board.</p> <p>The Board requested that thanks and feedback be provided to the unsuccessful candidates.</p> <p>Action: SC to confirm the outcome with each of the 5 applicants.</p>	SC
5.	Green Port Hull Impact Study	
5.1	<p>MJ presented the paper, explaining that the study will look at the impact of the offshore wind sector investments at Green Port Hull, including the impact of the GPGP. The study will be undertaken by the University of Hull, delivered as part of their GPGP activity and contribution.</p> <p>Decision: The Board agreed that the study should go ahead, to be funded</p>	

	through the GPGP interest.	
6.	Business Support Grant Application - Megaplant	
6.1	<p>SC provided an overview of the grant application. Megaplant Ltd are a Construction/Plant Hire company looking to expand their plant lines to help them fulfil orders and in order to grow, develop and maximise further renewables opportunities as they arise. They are requesting a contribution of £18,210.50 to the overall cost of £36,421 to upgrade software and IT, gain accreditation to Safehire and increase machinery to meet Anti Vibration and Dust requirements.</p> <p>The Board requested clarity on whether the grant application was for new kit to meet existing orders or to help them to tender for additional contracts and for a breakdown of the financial split across the 3 elements.</p> <p>Decision: Further clarity required before a decision can be made.</p> <p>Action: SC to liaise with the Business Support strand and to provide clarity to the Board on the purpose for the kit and the financial breakdown. SC to seek final decision from Board members electronically.</p>	SC
7.	Copenhagen exhibition – post event report	
7.1	The report and success of the event was noted by the Board.	
8.	Wider renewables activity update	
8.1	A discussion was held about the content of the report. The Board advised that they were happy to receive the report in that format in the future.	
9.	Marketing and Communication Forward Plan	
9.1	The Board were happy with the plans.	
10.	Strand update and financial and output statement	
10.1	The strand update report was received and noted.	
10.2	<p>The financial and outputs statement was received and noted.</p> <p>SC explained that the details regarding expenditure will be detailed in the Year 4 delivery plan at the next Board meeting.</p>	
11.	DCLG/BIS Update	
11.1	DCLG/BIS not in attendance.	

12.	AOB	
	None	
	Meeting closed at 6.40pm	
	Date and time of next meeting: 5pm, 10 th June 2015, Room 1, County Hall, Beverley.	