

Minutes of RGF Green Port Growth Programme Board Meeting

5pm, Wednesday 11th February, 2015

Present: Tim Rix (TR), Bill Walker (BW), Mark Jones (MJ), Simon Brett (SB)

In attendance: Sarah Clark (SC), Kathryn Batty (KB) Minutes, Steve Sylvester (SS) for agenda item 4

1.	Apologies	Action
1.1	Apologies received from Alan Menzies (unavailable due to an over running meeting), Paul Bell and Marie Clayton.	
2.	Minutes of the previous meeting and matters arising	
2.1	The minutes were agreed as a true and accurate record of the meeting.	
3.	Declarations of interest	
3.1	None declared.	
4.	Site Assembly funding request	
4.1	<p>SS presented a paper on the enabling works for the Humber Enterprise Park (Brough).</p> <p>A discussion was held regarding the possible tenants and the strategic fit. It was agreed that further information is required to support the application.</p> <p>SS to provide further information relating to the interested investors and the contribution they will make to the growth of the local economy.</p>	SS
5.	Siemens and ABP investment – progress update	
5.1	Plans are moving ahead quickly and transformation on Alexandra Dock is now visible.	
5.2	A discussion was held regarding funding options for the Paull site. MJ suggested that state aid advice be sought from Jonathan Branton at DWF to investigate state aid compliant funding options.	JD
6.	Additional Board members update	

6.1	SC advised that so far 7 individuals have requested and received packs to date. A further advert will run in the next couple of weeks prior to the closing date of 6 th March. Shortlisting will be undertaken by ERYC Programmes Team and successful applications presented to the March 15 Board.	
7.	Strand update and financial and output statement	
7.1	The strand update report was received and noted. SC provided an update, highlighting the commencement of the JCP secondment which will focus on ensuring that maximum benefit of skills and training is achieved from the GPH investments for the residents and businesses of Hull and the East Riding. MJ suggested that the RDI update reports need to include a specific update on the benefits to businesses based within Hull and the East Riding and to make reference to the links between the RDI strand and the wider UoH offer.	
7.2	The financial and outputs statement was received and noted.	
8.	DCLG/BIS Update	
8.1	SC confirmed that following BIS approval of the contract variation the programme has moved from red flag to amber status. The external audit has been completed with no issues/recommendations.	
8.2	SC confirmed that the strands are currently working up their Year 4 Strand delivery plans. Once received, these will be reviewed by the Programmes team and finalised with each individual strand before approval is sought from the Board. Once approved the delivery plans will form the basis of the Year 4 Programme delivery plan.	
9.	AOB	
9.1	The Board agreed that all future Business Support grant applications should be tabled at the Board meetings rather than decisions being requested by e mail.	
	Meeting closed at 6.15pm	
	Date and time of next meeting: 5pm, 11 th March 2015, Room 1, County Hall, Beverley.	